

# **REGULAR CALLED MEETING BOARD OF DIRECTORS**

**Boardroom**

**February 21, 2023**

**5:30 p.m.**

## **AGENDA**

1. Call to Order Mayor Scott Byrd
2. Invocation
3. Approval of Board Minutes from February 7, 2023 – Mayor Byrd
4. Housing Authority PILOT Program – Gary Brinkley
5. City Managers Annual Report Year End 2022 – Gary Brinkley
6. City Manager's Report – Gary Brinkley
7. Routine Business – Mayor Byrd
8. Adjournment – Mayor Byrd

**Regular Meeting:** Citizens speaking to the Board of Directors shall have a speaking time limit of **10 minutes**. The Board of Directors may ask follow up questions which may extend the time limit.

**Open Session Forum:** Speaking time limit is **5 minutes** a speaker may not yield his or her time to another speaker

**REGULAR CALLED MEETING  
BOARD OF DIRECTORS**

**Board Room**

**February 7, 2023**

**5:30 P.M.**

**MEMBERS:**

Taylor Chaney, *Ward 1 Director*  
Chris Porter, *Ward 2 Director (Absent)*  
Keith Crews, *Ward 3 Director*  
Reo Cummings, *Ward 4 Director*  
Jason Jones, *Ward 5 Director*  
Roland Gosey, *Assistant Mayor*  
Scott Byrd, *Mayor*

**OTHERS:**

Gary Brinkley, *City Manager*  
Samantha Roybal, *City Clerk*

**CALL TO ORDER**

The Mayor called the meeting to order at 5:32 p.m.

The Mayor announced a quorum was present.

**INVOCATION**

Assistant Mayor Gosey

**APPROVAL OF BOARD MINUTES FROM JANUARY 17, 2023**

A motion was made by Director Chaney, seconded by Director Crews to approve the minutes from the January 17, 2023, Board Meeting.

**The motion passed on a roll call vote and the vote was as follows:**

Taylor Chaney	"Aye"	Roland Gosey	"Aye"
Chris Porter	"Absent"	Jason Jones	"Aye"
Reo Cummings	"Aye"	Mayor Byrd	"Aye"
Keith Crews	"Aye"		

**PROCLAMATION NAMING FEBRUARY AFRICAN AMERICAN HISTORY MONTH**

**UPDATE ON COMMUNITY FAMILY ENRICHMENT CENTER**

Dr. Patricia Wright Director of the Community Family Enrichment Center provided a recap on the services provided through the center in 2022.

### **CONSIDERATION OF 2023 SLURRY SEAL BIDS**

Mr. Brinkley advised the bids were opened on February 7<sup>th</sup> at 10:00 am. He requested the Board approve the bid from Vance Brothers, Inc. in unit price of \$3.19 per square yard for the estimated 80,000 – 85,000 square yards of road and for the City Manager to execute the necessary documents.

A motion was made by Director Jones, seconded by Director Crews to approve the bid with Vance Brothers, Inc. in the unit price of \$3.19 per square yard for the slurry seal project and for the City Manager to execute all necessary documents.

**The motion passed on a roll call vote and the vote was as follows:**

<b>Taylor Chaney</b>	<b>“Aye”</b>	<b>Roland Gosey</b>	<b>“Aye”</b>
<b>Chris Porter</b>	<b>“Absent”</b>	<b>Jason Jones</b>	<b>“Aye”</b>
<b>Reo Cummings</b>	<b>“Aye”</b>	<b>Mayor Byrd</b>	<b>“Aye”</b>
<b>Keith Crews</b>	<b>“Aye”</b>		

### **CITY MANAGER’S REPORT**

**February 7, 2023**

- The new scoreboards at the soccer/football fields have been installed. The name plates for the sponsor, Southwest Auto Group have been ordered.
- Airport Terminal Building is looking great. We will have a ribbon cutting on February 23<sup>rd</sup>.
- The ceremony for the first 12 African-Americans to be recognized during Black History Month in Arkadelphia will take place in Town Hall and went extremely well. We look forward to next year's recognition.
- The annual Chamber of Commerce banquet originally scheduled for February 16<sup>th</sup> has been rescheduled for October 24<sup>th</sup>.

### **Dates to Remember:**

- February 9, Planning Commission meeting, Town Hall at 5:30p.
- On February 20<sup>th</sup>, City offices and Sanitation closed in observance of Presidents Day.
- February 23 will be grand opening of the new Airport Terminal at 11 am.
- February 23 will be the Lions Club First Responder’s Dinner at Park’s & Rec.
- On March 8, the Alliance will host the Legislative Appreciation Reception at ASU System Offices.

**Taylor Chaney, Ward 1** – He asked if the planning commission had any openings.

**Chris Porter, Ward 2** – Absent.

**Keith Crews, Ward 3** – Nothing.

**Reo Cummings, Ward 4** – Nothing.

**Jason Jones, Ward 5** – Nothing.

**Roland Gosey, Assistant Mayor** – He expressed his gratitude towards the City of Arkadelphia as they hosted a Black History Event which honored and embraced those African Americans who contributed to the History of Arkadelphia.

**Scott Byrd, Mayor** – He echoed Roland’s sentiments and thanked the Black History Month Committee for their hard work.

#### **ADJOURNMENT**

There being no further business to discuss, Director Chaney made the motion, seconded by Director Crews to adjourn. **The motion passed unanimously, and the meeting adjourned at 5:54 p.m.**

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Scott Byrd, Mayor

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Samantha Roybal, City Clerk


#### **ADDITIONAL ATTENDEES**

Patricia Wright  
Vern Wright  
Sheree Hendrix  
DJ Holyfield  
Jason Jackson  
Joel Phelps  
Lewis A. Shepherd Jr.  
Julie Lacy



## Memorandum

**To:** Arkadelphia Board of Directors  
**CC:** Ed McCorkle, City Attorney  
**From:** Gary Brinkley, City Manager  
**Date:** February 15, 2023  
**Re:** Housing Authority Follow-Up PILOT Funds / Continued Assistance



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At the April 5, 2022 meeting, you approved waiving \$14,144.88 in arrearages of PILOT funds from the Arkadelphia Housing Authority with the edict that it be invested back into the property. PILOT stands for Payment In Lieu of Taxes.

The attached letter from Dr. Jarmon, who now manages our housing authority, gives an accounting of how the money was invested and pictures of the results.

In response to her request to waive the 2023 payment, Dr. Jarmon has provided an additional letter of request along with the 2022 calculations. The request is to waive the 2022 PILOT in the amount of \$9,060.00.

Should you elect to waive this amount for additional capital expenditures, we will seek an accounting of these funds, just like the previous funding allocation.

Please advise.

Thank you.



**City Manager**  
Gary Brinkley  
700 Clay St.  
Arkadelphia, AR 71923  
Ph: (870) 246-9864

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April 26, 2022

Mr. Richard Herrington  
Executive Director  
Housing Authority of the City of Hot Springs  
1004 Illinois Street  
Hot Springs, AR 71901

RE: Arkadelphia Housing Authority PILOT Arrearage

Dear Mr. Herrington;

It is my honor to inform you that at the April 5, 2022 meeting of the Board of Directors, they approved your request to waive the outstanding PILOT balance of \$14,114.88.

In the motion, the Board asked for you to report back to the city manager where that money was invested in the AHA.

The Board is aware there are tangible upgrades that need to be made on the properties and they would simply like to know where the money was invested.

As always, should you have any questions or concerns, do not hesitate to contact me at 870.246.9864.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Gary Brinkley', is written over a light blue horizontal line.

Gary Brinkley  
City Manager



670 South 6<sup>th</sup> Street  
Arkadelphia, AR 71923  
870-246-4632

**Dr. Nadine Jarmon, Executive Director**  
**Bobbi Partain Deputy Director**

February 13, 2023

Mr. Gary Brinkley, City Manager  
City of Arkadelphia  
700 Clay Street  
Arkadelphia, AR 71923

RE: Arkadelphia Housing Authority PILOT

Mr. Brinkley,

I have gathered information that shows that the following items were purchased, or scope of work performed specific to our units at the Arkadelphia Housing Authority (AHA). A breakdown of the total amount expensed is shown below:

Hot water heater installations	\$6,456
Floor sander and supplies	\$7,420
Sewer auger	\$2,105
Faulk (Interior paint)	\$2,630
Sherwin Williams (cabinet remodel paint)	\$ 978

The above items total \$19,589 which exceeds the \$14,114.88 Pilot Program balance. We continue with an aggressive unit preparation effort to reduce our number of vacancies and increase the much-needed affordable housing for the residents of Arkadelphia and surrounding Clark County. To this end, we respectfully ask if we might continue with a payment waiver in recognition of our joint mission to serve our community.

I took the liberty to attach pictures of our newly upgraded units. You are welcome to visit our site at any time. In regard to the above expenses we have a separate file set aside should you need to audit the expenses.

We thank you in advance for your partnership with the Arkadelphia Housing Authority.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Nadine Jarmon', written in a cursive style.

Nadine M. Jarmon, PhD  
Executive Director

**HOUSING AUTHORITY OF THE CITY OF ARKADELPHIA**

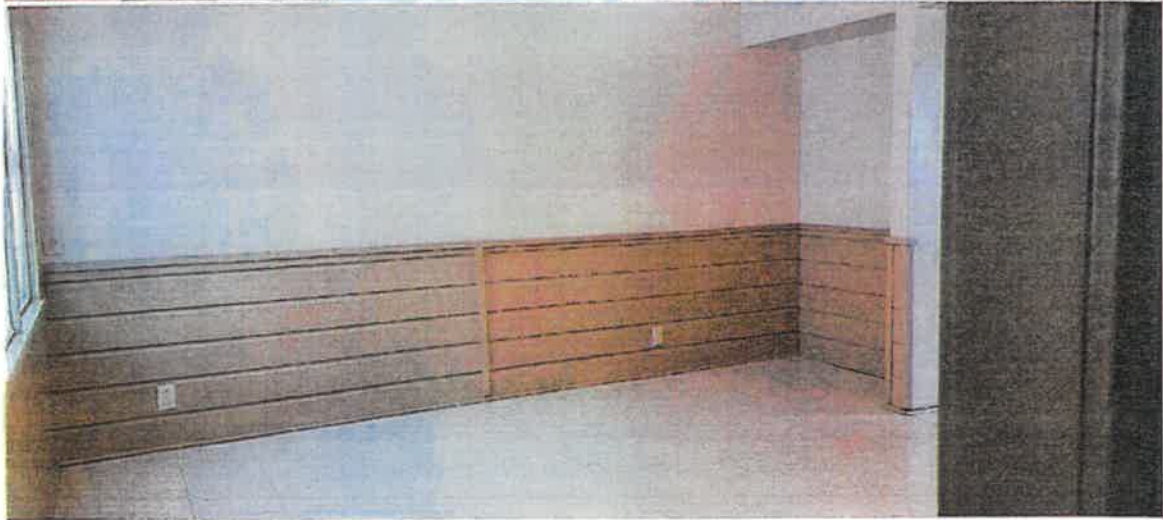
**670 S. 6<sup>TH</sup> STREET, ARKADELPHIA, ARKANSAS 71923**

**PHONE : (870) -246-4632. FAX : (870) -246-3202.**

**ARKADELPHIA HOUSING AUTHORITY**

**UPDATED UNITS**


















## Memorandum

**To:** Arkadelphia Board of Directors  
**CC:** Ed McCorkle, City Attorney  
**From:** Gary Brinkley, City Manager  
**Date:** February 17, 2022  
**Re:** 2022 Year End Report by City Manager



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As required by State Law and Municipal Ordinance, the City Manager will make his 2022 Year End presentation to you at the February 21st Board Meeting.